

From: [Hilty, Michael](#)
To: [Hilty, Michael](#)
Subject: Re: English 2222, 3110, 3559, 3264, 3161, and 3362
Date: Thursday, May 13, 2021 12:25:07 PM
Attachments: [image001.png](#)

From: Hilty, Michael <hilty.70@osu.edu>
Sent: Tuesday, May 4, 2021 9:54 AM
To: Winstead, Karen <winstead.2@osu.edu>; Lowry, Debra <lowry.40@osu.edu>
Cc: Vankeerbergen, Bernadette <vankeerbergen.1@osu.edu>; Steinmetz, Brad <steinmetz.25@osu.edu>; Wilson, Luke <wilson.501@osu.edu>
Subject: Re: English 2222, 3110, 3559, 3264, 3161, and 3362

Dear Karen and Deb,

I apologize for the inconvenience of another email, but I erroneously left off the feedback from both Arts and Humanities Panels for these courses. Please see the attached document for the feedback from both A&H1 and A&H2. Brad Steinmetz and Luke Wilson, faculty chairs of A&H1 and A&H2, respectively, have been cc'd here if you have any questions regarding the feedback (or you are also more than welcome to reach out to me).

English 3110 and 3254 were approved by A&H1 while English 2222, 3559, 3161, and 3362 were approved by A&H2.

Thank you and, once again, I apologize for the additional email.

Best,
Michael



Michael Hilty

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Pronouns: he/him/his

From: Hilty, Michael
Sent: Tuesday, May 4, 2021 9:14 AM
To: Winstead, Karen <winstead.2@osu.edu>; Lowry, Debra <lowry.40@osu.edu>
Cc: Daniels, Charles <daniels.7@osu.edu>; Vankeerbergen, Bernadette <vankeerbergen.1@osu.edu>
Subject: English 2222, 3110, 3559, 3264, 3161, and 3362

Dear Karen and Deb,

On Friday, April 23rd, the Themes Panel of the ASC Curriculum Committee reviewed new GE: Themes proposals for English 2222, 3110, 3559, 3264, 3161, and 3362.

The Panel did not vote on the proposals as they would like the following points addressed:

- The Panel feels as if the courses do not properly address the ELOs in the Themes submission forms and asks that the department be more specific. Please ensure that for each course submitted, individual course assignments are being referenced when explaining how ELOs will be addressed. Additionally, the Panel notes that while they could find some evidence within the syllabi proposed that the ELOs are being satisfied, they feel as if this information is not explicit enough and not articulated clearly. The Panel would also like to mention that while, as a part of their review they will consider the syllabus, they are mainly focusing on the GE: Themes submission forms and would like the department to be aware of this.
- The Panel asks that the department specifically make connections between course assignments and the Themes. They recommend possibly utilizing a fill-in-the-blank model, such as “Assignment X does Y to satisfy Z” or “This course on monsters fits into the Theme for Health and Wellbeing because ...” in order to make these connections more apparent and specific.

I will return English 2222, 3110, 3559, 3264, 3161, and 3362 to the department queue via curriculum.osu.edu in order to address the Panel’s requests.

Should you have any questions about the feedback of the Panel, please feel free to contact Charles Daniels (faculty Chair of the Themes Panel; cc’d on this e-mail), or me.

Best,
Michael



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- 1) English 2222
 - *The Panel suggests adding a grading scale to the syllabus.*
 - *The Panel would like to comment that there appears to be a rather significant amount of secondary reading materials that may potentially prove too heavy of a work-load for 3 credit hours.*
- 2) English 3559
 - *The Panel suggests adding Title IX information to the course syllabus. The most up-to-date Title IX language can be found on the ASC Curriculum and Assessment Services website at <https://asccas.osu.edu/curriculum/syllabus-elements>.*
 - *The Panel suggests adding a grading scale to the syllabus.*
 - *The Panel recommends utilizing the University's recommendation to place the Disability Services statement (found on page 7 of the syllabus) in 16 point font.*
 - *The Panel recommends adding page numbers to the course readings on the course schedule (which is on pages 4 and 5 of the syllabus).*
- 3) English 3161
 - *On page 3 of the syllabus, under the "Grading" section, the grading scale mentions that it employs the OSU standard grading scale. Please remove this reference, as OSU does not have a standardized grading scale.*
 - *The Panel suggests potentially reconsidering the absence policy where after 8 absences a student automatically fails the course, as they worry this could be potentially punitive. Additionally, they suggest creating a distinction between excused and unexcused absences.*
- 4) English 3362
 - *The Panel would like a comment made that they believe the work-load for this course could potentially be too large for that of a 3 credit hour course.*
 - *On page 7 of the syllabus, under the Title IX section, the syllabus mentions Kellie Brennan as being the Title IX Coordinator. The Panel recommends removing her name, as she is no longer the Title IX Coordinator and the most up-to-date language can be found on the ASC Curriculum and Assessment Services website at <https://asccas.osu.edu/curriculum/syllabus-elements>.*
 - *The Panel recommends adding the due dates for the written assignments and reading quizzes into the course schedule, found on pages 3-6 of the syllabus.*
 - *The Panel recommends adding a description of the 2 papers (as discussed on page 2 of the syllabus) and including the expectations regarding these essays.*
 - *Please add the correct disability statement, at the University recommended size 16 font within the syllabus. The correct, most up-to-date language can be found at <https://asccas.osu.edu/curriculum/syllabus-elements>.*
- 5) English 3110
 - *The Panel suggests adding course times to help determine the amount of contact hours for the course.*

6) English 3264

- **Unanimously approved**